



## CROSSMEN PRODUCTIONS INC

### **Job Description**

Job Title: Athletic Trainer

Department: Health & Wellness Team

Reports to: Health & Wellness Manager and Tour Manager, with a dotted line to the CEO/Corps Director

Start Date: May 14

End Date: August 8

### **POSITION SUMMARY**

The Crossmen Drum and Bugle Corps is looking for certified athletic trainer to provide professional services for our performing arts organization for the summer. Our student athletes include 150+ brass, percussion and guard performers ages 16-22. Tour coverage can be split among multiple athletic trainers based on the need for medical personnel throughout the season.

### **MINIMUM QUALIFICATIONS**

#### *Required*

- Age: 21 older
- Education: A Bachelors degree in related field, completing their undergraduate degree, or comparable experience
- Language Skills: English, Spanish (preferred, but not required)
- Licenses & Certifications: Must be BOC certified as an ATC and possess appropriate state licensure. NPI number Required. Current CPR/AED/First Aid Certifications.

#### *Preferred*

- Excellent written and oral communications skills required.
- Proven ability to think critically and make important decisions regarding the assessment, treatment, rehabilitation, and return to activity decisions per state licensure guidelines.
- Ability to work effectively independently and in a team-oriented environment.
- Must have the ability to organize, prioritize, and perform multiple tasks with little or no supervision

#### *Duties and Responsibilities*

- Apply dressings, tape, braces, and bandages in accordance to appropriate injury management
- Perform manual therapy techniques as indicated by patient's treatment plans
- Provide patients with referrals to a physician or emergency care as necessary
- Develop and implement rehabilitation programs for injured members, staff, and administrators.
- Coordinate and implement injury prevention programs and customized injury preventative strategies to each patient.
- Provide functional assessment to determine a member, staff, intern, or administrator's readiness to return to full duty.
- Perform administrative duties, medical record documentation, medical resources management and maintenance, and other duties as assigned by the Tour Director or Medical Director.
- Must be familiar with the job requirements, techniques, and training associated with the Drum Corps.
- Provide general health and nutrition education as necessary.
- Observe and monitor potentially hazardous weather conditions, including but not limited to Lightning, heat index, and other dangerous weather conditions. Provide staff with warnings and plans to limit hazards to the general membership.
- Communicate with the staff the injuries or illnesses that effect their membership and notate their ability to participate in rehearsals

### **WORK ENVIRONMENT/MINIMAL PHYSICAL REQUIREMENTS**

- You must have the physical, visual, and auditory ability to perform the essential functions of the job with or without reasonable accommodations.
- All employees working with Crossmen Productions, Inc. are considered to have supervisory or disciplinary action relationship over minors. Upon receiving an offer for the position, a background check must be filed and the employee must be cleared before the first day of employment.

### **TEAM LEADER COMPETENCIES (expectations)**



**Mission Advancement:** Model and teach the Crossmen values. Ensure a high level of service with a commitment to developing world class individuals through leadership with all ensembles.

**Collaboration :** Champion inclusion activities, strategies, and initiatives. Build relationships to create small communities. Empathetically listen and communicate for understanding when negotiating and dealing with conflict. Effectively tailor communications to the appropriate audience. Provide staff with feedback, coaching, guidance and support.

**Operational Effectiveness:** Provide members, staff, and administrators with detailed plans of action regarding injury prevention and management.

**Personal Growth:** Share new insights, concepts or ideas that will further our development as an organization. Facilitate change; model adaptability and an awareness of the impact of change. Utilize non-threatening methods to address sensitive issues and inappropriate behavior or performance. Have the functional and technical knowledge and skills required to perform well; use best practices and demonstrate up-to-date knowledge and skills in technology.

While all competencies are significant the following are critical to success in this position:

- Community: Demonstrates a desire to serve others and fulfill community needs.
- Communication: Listens for understanding and meaning: speaks and writes effectively.
- Project Management: Establishes goals, clarifies tasks, plans work, and actively participates in meetings.
- Quality Results: Strives to meet or exceed goals and deliver a high-value for members.

## **ESSENTIAL FUNCTIONS**

### **Leadership**

- Supervise Athletic Interns
- Support and inform the Staff and administration of potentially hazardous situations
- Act as a champion for injured persons
- Develops and sustains positive relationships with tour staff and site facilities.

### **Member Relations**

- Acts as the front line for injury and medical issues
- Establishes and communicates medical/recovery plans tailored to individual members
- Refers members to physicians or emergency care as needed.

### **Administration**

- Inventory and ordering of medical supplies
- Daily report of injuries/ illnesses to Caption Heads and Administration
- Maintains member medical files, and places appropriate phone calls to underage member parents/ guardians

### **Pre- & Post-Event Preparedness**

- Maintains the ability to respond to emergency situations at ALL TIMES.
- Re-stocks medical supplies as needed
- Ensures that the organization is following protocol as set forth by Drum Corps International, and SOP.
- Assists in locating doctors or urgent cares as needed for referrals to extended medical care.

### **Other**

- All other duties assigned by the CEO, Director of Operations, Associate Director of Operations, or Health & Wellness Manager.

## **LOCATION & SCHEDULE**

Part time positions will be structured around the corps' summer tour and require travel with The Crossmen Drum & Bugle Corps. Summer positions run from the dates of May 14 - August 8 (start and end dates are flexible and based on schedule).

## **COMPENSATION**

The Crossmen Athletic Trainer is an independent contractor paid position, 1099. Compensation will include seasonal wage, housing, transportation, and food provided to those traveling with the corps (summer).

## **APPLICATION PROCEDURE**

Please go online and fill the application at <https://bit.ly/2JEPJXF> . Please fill out the application honestly and accurately. If you have any questions, please contact [info@crossmen.org](mailto:info@crossmen.org).

## **SUMMER EMPLOYMENT**

Applicants may be subject to a screening project and a series of phone/live interviews as part of the evaluation process. All qualified applicants will receive consideration for employment without regard to race, color, sex, age, national origin, religion, disability, veteran status, sexual orientation, marital status, citizenship, or any other protected status. The



Crossmen Drum & Bugle Corps offers equal opportunity and treatment to all who apply and is committed to diversity.